



**Employment Opportunities**

**Job title:** AETN Database Administrator 3 SC1

**Reference #:** AR2003

**Job Location:** Conway, AR

**Contract Position (Y/N):** Y

**Posted Date:** 10/19/09

**Job description:**

AETN is developing a program to track State teacher's professional development hours. This position will be responsible for creating the process and programs necessary for data conversion from diverse legacy systems into a new system.

**Complete Description:**

This position will work with and report to IT manager, project manager, systems analysts, and Educational Cooperative technical staff. Additionally, participate in technical meetings with vendors to determine vendor specific system architecture in order to accurately perform job duties.

**Role Description:**

Skilled data dictionary analysis and design and data model analysis design. Experience and knowledge in supporting application system development life cycle.

Responsible for definition of standards of data dictionaries.

Performance tuning.

Monitor database performance and space requirements.  
 Assist in coordinating software releases.  
 Communicate accurate and useful status updates.  
 Manage and report time spent on all work activities.  
 Follow quality standards.  
 Ability to work in a team environment  
 Complete assigned tasks.  
 Strong communication skills; both written and spoken ----Plus the following:  
 Business systems analysis and design experience.  
 Logical data modeling techniques.  
 Production environment Tools/Utilities.  
 Knowledgeable in data analysis and database management techniques.  
 Execution of all responsibilities with little direct supervision of Team Lead.  
 Administration and scripting experience in relative platform.  
 Supervise performance tuning.  
 Author shell scripts to perform back up, restore, and monitoring tasks.  
 Anticipate and resolve issues specific to the team.  
 Determine time estimates and schedule for own work and resolve issues in a timely manner.  
 Identify and track issues, risks and action items. Plus the following: Highly skilled at database design, installations, and conversions.  
 Responsible for access security and database integrity.  
 Expertise in specific Database Management Systems.  
 Knowledge of various Database Management System products.  
 Provide status of work to Project Team Lead.  
 Engage in ongoing process improvement.

**Citizenship Required (Y/N):** Y

**Skill Set:** Years of Experience: 5 plus years

Education: 4 year college degree or equivalent technical study

Required / Desired Skills		
Skill	Required / Desired	Amount of Experience
MSSQL server	Required	5 Years
Data Migration and	Required	5 Years

Conversion		
TSQL	Required	5 Years
Technical lead	Required	3 Years
Work with external clients	Required	3 Years
Work with external vendors	Required	3 Years
Developing data conversion processes	Required	3 Years
Certified MSSQL DBA	Highly desired	

**Length of contract:** 0-6 Month(s)

If interested in this position, please click 'Back' on your browser and use the email link to contact our Human Resources Department with your resume. Be sure to include Job Title and Reference number in the subject line of your email.

Thank you.