



**Employment Opportunities**

**Job title:** DIS Cost Functional Architect 3

**Reference #:** AR2020

**Job Location:** Little Rock, AR

**Contract Position (Y/N):** Y

**Posted Date:** 10/27/09

**Job description:**

Cost Allocation FA to provide analysis and direction to the DIS in cost allocation using OMB Circular A-87 guidelines. Heavy experience with SAP Financials, Great Plains, & custom Excel spreadsheets. Position will report to CFO.

**Complete Description:**

"The DIS Cost of Service and Rate Design Analyst supports financial and rate decisions through the use of Cost Accounting methodology, rate analyst, reviewing and performing cost of service rate analysis, reviewing and preparing customer class rate designs, performing financial and rate impact analysis, preparing rate and financial reports, and developing and maintaining computer models and databases of telecommunications technology rates for the Department of Information Systems.

Analyze, determine, and document functional requirements.

Provide definition on how the applications will support business requirements.

Conduct impact analyses of business requirements on the system.

Work with Technical Architecture Specialist in defining software / hardware requirements.

Gather and interpret user requirements into design specifications.

Participate in design of application.

Participate in design code and test reviews as appropriate.

Provide inputs to test planning.

Complete assigned tasks.

Communicate accurate and useful status updates.

Follow quality standards.

Ability to work in a team environment

Strong communication skills; both written and spoken

Act as the application(s) functional expert; providing expertise in the business process supported by the application.

Provide detailed definition on how the applications will support business requirements.

Work with Technical Architecture Specialist in planning and delivering technical architecture.

Provide expertise for defining functional architecture and infrastructure for applications.

Plan and develop user interface strategy.

Direct and participate in design of application.

Interpret and understand user requirements/design specifications.

Provide detailed definition on how the applications will support business requirements.

Work with Technical Architecture Specialist in defining software / hardware requirements and in planning and delivering architecture.

Provide expertise for defining architecture and infrastructure for applications.

Review and understand team work plan

Identify and track issues, risks and action items affecting own work and work of team.

Anticipate and resolve issues specific to the team.

Determine time estimates and schedule for own work and resolve issues in a timely manner.

Provide functional expertise to planning organization as required.

Review tasks prior to migration into production as appropriate.

Coordinate the design and development of work estimates and act as the primary point of contact.

Organize and prepare work effectively to facilitate proactive resolution of problems.

Work with client and Lead Functional Architect to identify direction of software.

Ensure business requirements are supported by the software.

Identify and initiate continuous improvement opportunities.

Define user interface strategies.

Understand specific business needs and overall business strategy of the business customer.

### **Citizenship Required (Y/N): Y**

### **Skill Set:**

Specific Experience:

-Four years of professional experience in performing cost of service rate analysis, financial analysis and reporting, or other related financial and accounting experience.

-Masters Degree or CPA a plus. Looking for experience in the telecommunication technology field.

-Advanced knowledge of Excel.

-Excellent working knowledge of MS Access

-Oversight of cost of service rate analysis by being responsible for rate analysis, developing allocation methodologies, developing rate design policies, analyzing results, developing and preparing reports and graphics on results, and presenting result to Senior Management.

-Proficient in Business Objects including query and report development

Specific Knowledge and abilities include:

-General practices of statistics with particular reference to their application to revenue, cash flow, cost analysis, and projections.

-Knowledge of rate setting and fiscal controls

-Knowledge of OMB Circular A-87 and cost recovery requirements.

-Advanced user experience with SAP Financials

Years of Relevant Experience: 4 to 5 years in particular application area.

Education: accounting, economics, public or business administration or related field.

### **Required / Desired Skills**



<b>Skill</b>	<b>Required / Desired</b>	<b>Amount of Experience</b>
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Accounting	Required	6 Years
Service Cost Allocation	Required	4 Years
OMB Circular A-87	Required	2 Years
Proficient in using SAP Financials	Required	4 Years
Proficient in using Great Plains Dynamics 10.0	Required	3 Years
Very Proficient in MS Excel	Required	7 Years
Rate Setting & Fiscal Controls	Required	3 Years
MS Access	Required	3 Years
Business Objects	Required	4 Years
Masters Degree or CPA	Required	

**Length of contract:** 0-6 Month(s)

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Thank you.